

Diversity Council Minutes – Wed. February 9, 2005

Presiding:

Gordon Flake, committee chair

Members Present:

Kathy Ahlmark, Gordon Flake, David Goulding, Ginny Ivanoff (OEEO, non-voting), Bill Jirles, Charle League, Boris Risek, Lisa Rogers, and Linda Yu

Members Absent:

Janice Allen (alternate), Cliff Baldwin, William Boyd, Sharon Bryant, Rodrigo Franco, Veronica Godfrey (BIG, non-voting), Ron Herbert (NIH catalyst, non-voting), Ethel Jackson, Harriet Kinyamu, Jackie Locklear, Alicia Moore, Bill Quattlebaum, Gerard Roman (OEEO, non-voting), Molly Vallant (non-voting)

Old Business

There was not a quorum in attendance so no voting could be done by the committee.

A. Minutes

The February 2, 2005 minutes were reviewed. Approval will be put before the committee in March.

B. Reports

- 1. Black History month:** activities are on track for the February 16 seminar to be given by Dr. Genna McNeil of UNC, Chapel Hill. Ginny was able to acquire booklets that give a history of the Niagara Movement. Some are available in the lobby at this time, and fifty of these will be available at the event. Dave's Seafood in Durham will be catering the refreshments. The programs still need to be made, but Ginny reported that Gerard said everything is proceeding well.
- 2. Spirit Lecture:** Charle reports that Molly is having a meeting of the subcommittee at 3:00 tomorrow.
- 3. Obesity Program:** Members present at the meeting don't have much information on this event. Bill Jirles reports that the e-Factor lists an event on Feb. 24. (The Research Triangle Park Chapter of Blacks in Government and the NIEHS Office of Clinical Research will observe Black History Month with a health disparities panel discussion on obesity Feb. 24 from 10 a.m. to noon in conference room 101B of the Rodbell Auditorium.) Veronica may have more information about this event.

4. **Disability Subcommittee:** Gordon reported that Alicia has contacted Clyde Hasty, and he will present his ideas to the committee at the March Meeting.
5. **Diversity Council Logo:** Gordon spoke with Dave Green in Arts & Photography who directed him to Christine Bruske. She said they do not want a lot of different logos in the Institute, and suggested that the committee work with Dave to look into “branding” our posters with a recognizable look. Gordon and Ginny will be meeting with Christine and Dave later this week to discuss this issue, and may have prototypes developed for committee vote.
6. **Event Streamlining:** Gordon reported that it has been suggested to him that the committee may consider having one large event for a particular observance as opposed to multiple small events. This may boost attendance. Ginny said that the observances can be as small or large as the committee feels is applicable for a particular time frame. Depending on the work load of the committee members, we may vote to do posters, seminars, events, or nothing at all for certain months of the year.
7. **Council Rotation:** The vote for amending the by-laws to start the Council year on July 1st was pushed to March. Gordon proposed a phased Council Rotation where those Council members in their 2nd year will rotate off in Jan. 2006, and the new Council members will rotate off in July 2006. This would stagger in the new members for next year, and still allow for the change over to occur more smoothly. Ginny suggested that Gordon write a proposal to put forth in Council for a vote.
8. **Gift to Speakers:** Speakers always get a poster. If we wish to give a gift, Ginny has extra blue briefcases that the Council can give to the speakers.

New Business

1. **Clerical/Admin/Secretarial/Technical (CAST) Committee:** Lisa, Charle, and Bill Jirles have volunteered to be on this sub-committee. There is no chair for this sub-committee. If other members are interested in serving on this sub-committee, they should send an email to Lisa.
2. **Photo of group:** Ginny will coordinate the group and Steve McCaw to have a photo made.
3. **Responsibilities of Chair, Vice-Chair, and Secretary:** Gordon proposes that a running list of duties and responsibilities of these positions be kept for future reference. Linda and Kathy concur. Ginny suggests that these lists be developed into a solid SOP.
4. **Black History Month next year:** Gordon proposes that we consider inviting a

speaker from Greensboro that was a Tuskegee Airman. He also suggests a theme of the role of African Americans in the military and those who work to protect our country. He will submit a written proposal.

Adjourn:

Minutes taken and respectfully submitted by Kathy A. Ahlmark, 2/9/05.

